



VETERANS GOLF CLUB OF VICTORIA Inc.
INCORPORATED REG NO A 00469625

ABN 54147 171 969

BY - LAWS

8th February 2021

Preamble:

The Club's By-Laws are made pursuant to the Model Rules.

By-Law 1- Membership Application

Further to Clause 9 of the Model Rules, Online Applications for membership will be accepted by the Committee, subject to the Applicant and a nominator signing a print out of the Online Application. (For clarity approval can provided at the course and noted in the minutes of the next Committee meeting).

By-Law 2– Membership Classes

Further to Clause 14 of the Model Rules, the Club will recognize the following Membership classes.

- 1 **Members:** – Paid up members of the Club who play golf with the Club and have a current Golf Australia GA Handicap (Golfink Handicap). The Annual Membership fee is to be paid by the end of April of the year and members will not be eligible to play in the Club's events until the fee is paid.
- 2 **Associate Members:** - (Social Members) Non-Golfing Members of the Club or others who are approved by the Committee as an Associate Member.
- 3 **Life Members:**-Members elected to be Life Members at an AGM of the Club
- 4 **Sponsor Member:** - Members nominated by the Committee as Sponsor Members may play in Club events as a social guest subject to such requirements as made by the Committee.
- 5 **Temporary Member:** - An-Online applicant awaiting membership approval by the Committee.

By Law 3 – Committee Roles

Further to Clause 44 of the Model Rules which requires the Club to have a President, Vice-President, Secretary, Treasurer, the Club requires a Captain, Vice-Captain, Handicapper, Marketing Manager and Webmaster to be part of the Committee to ensure efficient running of the Club.

In addition to the Committee Roles the Committee may nominate / appoint the following roles to ensure the efficient functioning of the club

- Assistant-Handicapper
- Assistant Webmaster
- Membership liaison
- Newsletter editor
- Club photographer
- Raffle manager
- Delegate to VVGA

Individual Members may fulfill one or more roles.

Position Description of all Roles are detailed in Appendix 2.

By-Law 4 – Recognition of Club service

The Committee may recommend to an AGM the election of a member as a Life Member after such member has contributed 60 points and a minimum of 10 years service to the Club as measured from the following schedule.

- President 7 points per annum
- Vice-President 4 points per annum
- Secretary 9 points per annum
- Treasurer 7 points per annum
- Captain 9 points per annum
- Vice-Captain 4 points per annum
- Handicapper 7 points per annum
- Marketing Manager 7 points per annum
- Webmaster 7 points per annum
- Newsletter Editor 4 points per annum
- Assistant Webmaster 2 points per annum

Multiple Roles accumulate the highest points only (not cumulative).

By Law 5 – Subscription, Fees & Charges

Pursuant to Clause 12 of the Model Rules each year the Club at the AGM will set fees for the following items to apply for the current calendar year to ensure the financial viability of the club:

1. Joining fee (not required for Associate (Social membership))
2. Annual Membership Fee (not required Life Members or for new members who join after 30th September each year)
3. Associate (Social) membership subscription
4. Game/Competition charge Including Lunch whether attending or not

The Committee will set the Fees for any special players' fees (Special events or functions at an appropriate time (not at the AGM))

The Committee will set the fee for the Annual End-of-Year function.

By-Law 6 – Club Website

The club will provide and maintain a website with the following functions:

1. Providing a booking system for members for Club Events
2. Publishing the Club's newsletter
3. Providing email communications with members
4. Publication of Committee minutes
5. Recording Club history and records of major results
6. Monthly Financial Reports
7. Standard Forms

By Law 7 – Golf Rules

Club events will be played to the Rules of Golf as set by Golf Australia as amended from time to time and including any local Rules determined by the Host Club at the time of the event.

To ensure timely completion of rounds the Club will adopt a specific discretionary rule to allow a lost ball to be dropped on the fairway with a 2 stroke penalty for all games.

By-Law 8 – Heat and Hazardous Weather.

The President, Captain and Secretary are to inform Members when forecast hot weather (36c or above) coincides with one of our game days. It is then up to the individuals to decide if they play or not. The club needs to abide by the rules of the host club on the day.

If the weather is considered Hazardous to play, the President, Captain and Secretary will inform Members as soon as practical the event has been cancelled or delayed. The Club needs to abide by the rulings of the Host Club on the day.

By-Law 9 – Social Events

The Club may play nominated Social events whose results are not assessed for the annual prizes.

By-Law 10 – Guests

Competition Day guests must be over 55 years of age and have a current Golfink handicap. They may only play once as a guest upon payment of the game day fee.

By-Law 11– VVGA Events

Where the Club enters teams in VVGA Four Ball Championship and the VVGA Teams Championship each year priority for team membership will be given to Committee members and others who make a contribution to the well-being of the Club.

The President or his nominee will be responsible for managing these games.

By-Law 12 – Presentations & Prizes

1. Game day prizes - guests are not eligible to win the main or a grade prize. They are eligible to win a ball in the ball rundown and / or a NTP prize.
2. Balls down the line are to be awarded at the discretion of the Captain on the day
3. NAGA prize - can only be "won" once a season
4. Annual Prizes and Trophies:

Where in the event monthly games are cancelled during the year for reasons beyond the clubs reasonable control, the Committee, not later than the end of October of that year may determine which Annual Trophies are to be awarded and the requirements for awarding of each trophy.

5. Annual prizes / trophies are to be awarded to:
 - a. Financial members.
 - b. Age groups as defined by Committee and as amended from time to time based on average groupings.

Fund Raising Activities may be run at each game to contribute to subsidising courses that charge more than the Game Day charge.

By-Law 13 Privacy

Personal information will be used in accordance with the Privacy Act. It won't be used for any other purpose other than which it was collected. We may use your personal information if:

- 1 it is authorised or required by law.
- 2 you've consented to the use.
- 3 the use meets one of the other exceptions in the Australian Privacy Principles.

No personal information will be passed onto any other organisation.

By-Law 14– Passing motions by Email

Pursuant to Clause 62 the Committee may pass binding motions by email on non-contentious issues where two thirds of the Committee advise the Secretary of approval of the motion.

The result of the motion to be recorded in the minutes next Committee meeting with the date of approval noted and under a suitable heading.

By-Law 15 – Committee discussions 'In Camera'

Pursuant to Clause 66 where issues arise which may impact on individual members and / or the Club's legal standing, the Committee may resolve to discuss the issue "In Camera". Other than to return to normal meeting procedure no motions of the Committee may be passed In Camera and no aspects of the discussion In Camera are to be recorded in the minutes of the meeting.

By-Law 16 Obituaries

Due to cost it is deemed prudent that Obituaries be limited to Cards and / or Flowers as appropriate.